

# GENERAL INFORMATION AND CONSENT FORM VISITORS

Name of Group or Activity:

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Full name of child / young person:

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Address (or contact details):

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Post Code

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Details of any regular medication, medical problem (e.g. asthma, epilepsy, diabetes, allergies, dietary needs, etc.) or disability which may affect normal activity:

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Name of parent/carer:

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Tel no:

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Name of person picking up child if  
different from above:

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Tel no:

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## Consent

- I give permission for the above named child/young person to take part in the normal activities of this group.
- I understand that while involved s/he will be under the control and care of the Group Leader and/or other adults approved by the Church leadership, and that, while the staff in charge of the group will take all reasonable care of the children, they cannot necessarily be held responsible for any loss, damage or injury suffered by my child during, or as a result of, the activity.
- In an emergency and/or if I am not contactable, I am willing for my child to receive doctor/hospital or dental treatment including an anaesthetic.

### Use of Photographs

To comply with the General Data Protection Regulation (GDPR) we need your permission before we use photographs of your child. Any photograph will be used exclusively for the promotion of CNC. Please note that our website can be seen throughout the world and not just in the United Kingdom, where UK law applies. You can withdraw or change your consent at any time. Conditions for use of any image are as follows:

- We will not include identifying information of any individual in an image on our website or in printed publications.
- Any photographs taken on behalf of Cheltenham Network Church are stored centrally on a secure computer or cloud based system and the photographer is asked not to keep their own copies. We will delete from our files any image at the written request of any individual in a photograph.

If photographs are taken for publicity purposes in which your child is included, are you prepared to allow the photographs to be used either on websites or adverts promoting the activities of Cheltenham Network Church?

**YES / NO**

## Declaration

By signing this form you are confirming that you consent to the Trustees of Cheltenham Network Church holding and processing your personal data for safeguarding purposes.

Where you do not grant consent we will not be able to use your personal data except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our "Privacy Notice" which is available from our website or from the Church Office.

You can withdraw or change your consent at any time by contacting the Operations Co-ordinator at CNC's Church Office, 7 Cirencester Road, Charlton Kings, Cheltenham, Gloucestershire GL53 8EP or [admin@cnc.church](mailto:admin@cnc.church). Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

Signed (parent, or adult with parental responsibility):	Signed (child, if aged 12 or over):
Print name:	Print name:
Date:	Date:

THIS FORM WILL BE KEPT ON FILE FOR FIFTY YEARS AFTER THE DATE OF THE GROUP OR ACTIVITY.  
PLEASE INFORM US IMMEDIATELY OF ANY CHANGES TO THE ABOVE INFORMATION.

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